

REDFIELD SCHOOL DISTRICT #56-4

P.O. Box 560 – 111 East 6th Avenue – Redfield, SD 57469-0560

CLASSIFIED PERSONNEL APPLICATION

AN EQUAL OPPORTUNITY EMPLOYER

PLEASE PRINT OR TYPE

DATE _____

POSITION APPLIED FOR _____

Name _____

Last

First

Middle

Address _____

Email Address _____

Telephone No. _____ Home _____ Cell _____ Social Security No. _____

Are you physically able to perform the tasks required in this position? _____

Males born after December 31, 1959, are required to register with the Selective Service. Are you registered with the Selective Service? _____ Yes _____ No _____ NA

Military (United States of America)

Branch	Date(s) From: To:	Reserve Status	Type of Discharge

When could you begin employment? _____ Now _____ Beginning on _____
_____ After _____ working days' notice to present employer.

Have you ever been arrested or convicted of a felony? _____

If so, please give dates and places? _____

Bus Driver Applicant Only – Have you ever been charged with driving while intoxicated or under the influence of a controlled substance? _____ If so, please give dates and places. _____

NAME, ADDRESS OF SCHOOL ATTENDED YEARS ATTENDED DATE GRADUATED

HIGH SCHOOL

COLLEGE

VOCATIONAL/TRADE SCHOOL

OTHER

EDUCATIONAL PREPARATION:

Do you possess a high school diploma or GED? _____ Yes _____ No

If no, what grade level did you complete? _____

EMPLOYMENT EXPERIENCE: (Please list the last three)

Employer's Name and Address	Position Held	Dates Employed	Telephone
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Are you presently employed? _____ What is your present Salary? _____

Reason for leaving present employment? _____

REFERENCES (Do not list relatives)

Name	Address	Position	Telephone
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Please list any qualifications or past experience you have which you feel qualify you for this position.

CERTIFICATION OF APPLICANT: By signing this application, you are certifying that the information is true, correct and complete to the best of your knowledge and belief. You are authorizing investigation of all statements you have made. Misrepresentation, falsification or omission of facts called for in this application is cause for cancellation of this application or termination of employment. Unsigned applications will not be considered.

Signature _____ Date _____

RETURN APPLICATION FORM TO:

Administrative Office
Redfield, School District
P.O. Box 560
Redfield, South Dakota 57469-0560

It is the policy of Redfield School District \$56-4 not to discriminate on the basis of age, race, color, ancestry, national origin, creed, religion, sex, marital status, disability or political affiliation in its educational programs, activities or employment policies as required by federal and state laws and regulations.

THE REDFIELD SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

Applications are kept on file until October 1st of each year. The applications must be renewed by letter and kept up-to-date to remain in our active file after that time.