



# Redfield Public School

*Home of the Pheasants*

**2024-2025 Budget Hearing  
Monday, July 22, 2024 @ 5:45pm  
School Board Meeting Agenda  
Monday, July 22, 2024 @ 6:00pm  
Redfield FACS Room**

## **MISSION STATEMENT**

*The mission of the Redfield Public School, where vision and action create opportunities, is to promote academic and social excellence, engaging students to become responsible, productive citizens and life-long learners by providing a safe, innovative and valuable experience taught by highly qualified, dedicated educators.*

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### **BOARD MEMBERS:**

\_\_\_ Jennifer Wurst, Chairman    \_\_\_ Dominic Evans, Vice Chairman    \_\_\_ Tom Lambert, Director  
\_\_\_ Chris Piehl, Director    \_\_\_ Jerad Appel, Director

### **Administration:**

\_\_\_ Dr. Michelle Mortensen, Superintendent    \_\_\_ Kendra Becker, 6-12 Principal    \_\_\_ Angie Falk, Pre- K-5 Principal  
\_\_\_ Jordann Hansen, Special Services Director    \_\_\_ Kelsey Edwards, Business Manager

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## **Agenda:**

### **Item #1: Call to Order and pledge of allegiance**

### **Item #2: Approval of Agenda - Chairperson**

Superintendent's Recommendation: Approve the agenda as presented/amended.

### **Item #3: Public Comment:**

Citizens can share their issues with the School Board at this time (five-minute limit per topic.) The Chair may direct the Superintendent to prepare a response to the issue. Please complete the form provided and present to the Chair or Superintendent prior to the start of the meeting.

### **Item #4: Leadership Reports**

### **Item #5: Consent Agenda**

1. Approve payment of claims for June 2024
  - a. Bills
2. Approve minutes from June 24, 2024
3. Open Enrollments: two applications
4. Resignations: none
5. Assignments: none
6. Contracts: Richie Dela Cruz - Elementary Teacher

- Evelyn Quijano Salingay - Special Education Teacher
7. Policies:
- Policy BA: Board Operational Goals
  - Policy BBA: School Board Powers and Duties
  - Policy BBAA: Board Member Authority
  - Policy BBB: School Board Elections
  - Policy BBBA: Board Member Qualifications
  - Policy BCG: School Attorney
  - Policy BDDD: Quorum
  - Policy C-: Section C Descriptions
  - Policy CA: Administrative Goals
  - Policy DD: Federal & State Grants
  - Policy DE: Revenues From Tax Sources
  - Policy DFA: Revenues From Investments
  - Policy E-: Section E Descriptions
  - Policy EA: Support Services Goals
  - Policy EB: Safety Program
  - Policy EBA: Buildings and Grounds Inspections
  - Policy EBB: Accident Prevention and Safety Procedures
  - Policy F-: Section F Descriptions
  - Policy FA: Facilities Development Goals
  - Policy FB: Facilities Planning
8. Lane change: none
9. Conflict of Interest: none

**Item #6: Old Business**

1. Policy JFCC: Student Conduct on School Buses
2. Policy JFG: Student Searches

**Item #7: New Business**

1. Financial Statements
2. Policy DB: Budget - 1st Read
3. 2024-2025 Athletic Handbook

**Item #8: Discussion**

1. Strategic Plan / Action Cards

**Item #9 Adjournment**

# 2024-2025 Reorganizational Meeting

## Agenda:

### Item #1: Call to Order and Attendance

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#### BOARD MEMBERS:

\_\_\_ Jennifer Wurst, Chairman    \_\_\_ Dominic Evans, Vice Chairman    \_\_\_ Tom Lambert, Director  
\_\_\_ Chris Piehl, Director    \_\_\_ Jerad Appel, Director

#### Administration:

\_\_\_ Dr. Michelle Mortensen, Superintendent    \_\_\_ Kendra Becker, 6-12 Principal    \_\_\_ Angie Falk, Pre- K-5 Principal  
\_\_\_ Jordann Hansen, Special Services Director    \_\_\_ Kelsey Edwards, Business Manager

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### Item #2: Board Oath

### Item #3: Election of Officers:

1. Board Chairperson \_\_\_\_\_
2. Vice Chairperson \_\_\_\_\_

### Item #4: Public Comment:

Citizens can share their issues with the School Board at this time (five-minute limit per topic.) The Chair may direct the Superintendent to prepare a response to the issue. Please complete the form provided and present to the Chair or Superintendent prior to the start of the meeting.

### Item #5: Approval of Agenda - Chairperson

Superintendent's Recommendation: Approve the agenda as presented/amended.

### Item #6: Conflict of Interest Policy and Waivers Authorization Pursuant to SDCL 3-23-3

(none at this time)

### Item #7: Consent Agenda

1. Appointment of Official Newspaper (Redfield Press)
2. Appointment of School Truancy Officer (Superintendent or Designee)
3. Appointment of School Depositories (Wells Fargo, Bank of the West, First Interstate Bank, Dakotaland Federal Credit Union, Heartland Bank)
4. Set dates, times, place for regular school board meetings (2<sup>nd</sup> Monday at 6:00 p.m. in library. If meeting falls on a holiday, or non-school day, meeting will be held on Tuesday. June and July will have a meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month.)
5. Appointment of Business Manager to oversee Imprest & Food Service Funds

6. Approve following appointments:
  - i. All federal programs & grants for curriculum design; for accounting purposes; Superintendent/Business Manager, Co-directors
  - ii. Asbestos Coordinator – Dan Duenwald
7. Resolve membership in Emergency School Bus Mutual Assistance Pact for 2024-2025 school year.
8. Set hourly substitute rates for secretarial, teacher aides, custodial, cooks, bus drivers and activity drivers. (\$15.00/hr for secretaries, teacher aides, custodial, cooks; substitute bus drivers \$47.50/trip; activity drivers- \$15.00/hr plus the regular route pay minus \$47.50 to pay for the substitute bus driver for activity trips or \$15.00 per hour on non-school day trips or no route pay day)
9. Set teacher substitute pay (\$110/day for 1-10 days, and \$160/day for certified 11-20 days and \$210/day for certified starting the 21<sup>st</sup> day)
10. Set school board members' compensation (Last year \$75 for regular, special and any other ASBSD meetings or workshops and \$50 for committee meetings)
11. Set price of meals. Present-Breakfast-for grades K-12 or \$1.90 daily and \$1.25 Breakfast Seconds; Milk-\$0.35 for grades K-5; Lunch-\$2.85 daily for grades K-5 and \$3.10 daily for grades 6-12; Breakfast \$2.75 and Lunch \$4.85 daily for adults and \$1.50 cents for seconds
12. Activity tickets, golden passes, and gate fees. Activity tickets at \$15.00 for grades 1-12, \$35.00 for adults, \$20.00 for golden passes and gate fees at \$5.00 for adults and \$3.00 for grades 1-12 for varsity events, \$7.00 for adults and \$4.00 for grades 1-12 on doubleheader events.
13. Approve making available student insurance for Delta Dental and Student Assurance.
14. Set rate of pay for ticket takers at athletic events \$10.00
15. Authorize business manager to invest district funds in institutions, which serve the greatest advantage to the school district.
16. Approve Chain of Command
17. Authorize continuation of existing funds and accounts
18. Closing of school (Authorize superintendent to close school in emergency situations and in case of inclement weather, and follow the Line of Authority in superintendent's absence)
19. Assign 504 Coordinator (Jordann Hansen)
20. Assign Title IX Coordinator (Jordann Hansen)
21. Homeless Students Coordinator (Jordann Hansen)

**Item #8: Old Business Appoint School Board Members to Various Areas of Responsibility:**

1. Financial / Food Service: \_\_\_\_\_
2. Technology: \_\_\_\_\_
3. Transportation / Building and Grounds: \_\_\_\_\_
4. Negotiations: \_\_\_\_\_
5. Negotiations Speaker: \_\_\_\_\_

**Item #9: Advertise for Fuel Bids**

**Item #10: Executive Session 1-25-2(4) Negotiations**

**Item #11 Next Meeting and Adjournment**

1. Regular School Board Meeting – August 12 @ 6:00 Redfield FACS Room